

WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11

VOLUME ____ PAGE ____

REGULAR MEETING May 6, 2019

BE IT REMEMBERED THAT ON THIS THE 6th DAY OF MAY 2019, THERE WAS BEGUN AND HELD A REGULAR SESSION OF WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11 WITH THE FOLLOWING MEMBERS PRESENT:

Willie Sanders, Director Section 1
Mark Ducroz, Director Section 2
Horace Buchanan, Director Section 3
John Phillips, Director Section 4
Roger Thomas, Director Section 5

CONVENING MEETING

President Ducroz convened this Regular Session of West Brazoria County Drainage District No.11 at 4:01 PM finding a quorum present. Director Sanders gave the invocation and President Ducroz led the audience in the Pledge of Allegiance. President Ducroz offered a moment of silence in memory of Mr. Marshall Finley.

PUBLIC APPEARANCES

There were no public appearances.

ORDER NO. 1 – APPROVAL OF MINUTES OF APRIL 1, 2019

Motion by Director Sanders, second by Director Thomas, to approve the April 1, 2019, meeting minutes. All present voting aye, motion carried.

ENGINEER’S REPORT

Engineer Collins presented a written summary of projects in each director’s section. He expressed concern about drainage at the Brazos RV Park. Mr. Collins’s report is attached.

ORDER NO. 2 –FINANCIAL REPORT FOR APRIL 2019

Each director was given a copy of the April 2019 financial report prepared and presented by Ms. Lanehart. The financial report is attached. Motion by Director Buchanan, second by Director Thomas, to accept the April 2019 financial report as presented. All present voting aye, motion carried.

DIRECTOR’S REPORT – DIRECTOR PHILLIPS – SECTION 4

Director Phillips presented his report which is attached to these minutes.

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DIRECTOR'S REPORT - DIRECTOR THOMAS– SECTION 5

Director Thomas presented his report which is attached to these minutes.

DIRECTOR'S REPORT - DIRECTOR DUCROZ – SECTION 2

Director Ducroz presented his report which is attached to these minutes.

DIRECTOR'S REPORT - DIRECTOR SANDERS– SECTION 1

Director Sanders presented his report which is attached to these minutes.

DIRECTOR'S REPORT – DIRECTOR BUCHANAN – SECTION 3

Director Buchanan presented his report which is attached to these minutes.

HERBICIDE REPORT

Director Sanders reported no new chemicals being ordered but use of existing chemicals is up significantly. The herbicide report is attached to these minutes.

ORDER NO. 3 – APPROVAL OF ACCOUNTS PAYABLE

Motion by Director Buchanan, second by Director Phillips, to approve payment of bills as presented in the amount of \$27,331. A list of bills approved for payment is attached. All present voting aye, motion carried.

ORDER NO. 4 – INVESTMENT OFFICER'S REPORT

Last month Director Buchanan transferred \$25,500 from a money market account to the operation account. Based on accounts payable, Director Buchanan has requested \$27,500 be transferred from a money market account to the operation account. Motion by Director Buchanan, second by Director Phillips, to transfer \$27,500 from the money market account to the operating account. All present voting aye, motion carried.

ORDER NO. 5 – COMPLETION OF MR. FINLEY'S CONTRACTS

Due to the passing of Mr. Marshall Finley, arrangements need to be made to provide for completion of all his existing contracts. Motion by Director Phillips, second by Director Buchanan, to reach completion on all Mr. Finley's contracts. All present voting aye, motion carried.

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POLICIES AND PROCEDURES

Director Buchanan reported that he had spoken to Captain Richard Foreman of Brazoria County Sheriff's Office and he assured him that the sheriff's office would work with the drainage district to enforce policies approved by the board. President Ducroz suggested that a standard letter of no objective be available to each director to be used when transferring private property such as residential and transfers within a family. This would not include commercial or large property transfers. Further discussion of this item will continue.

ORDER NO. 6 – FEES FOR DISTRICT SERVICES

Motion by Director Buchanan, second by Director Thomas, to approve fees for district services as outlined in the district's criteria manual. A list of those fees will be attached to these minutes. All present voting aye, motion carried.

PRECINCT 4 REPORT

Representing Precinct 4, Mr. Kersh reported some citizen's concern about a very high levee being built near CR 314 on Phillips property.

ORDER NO. 7– DISTRICT CRITERIA MANUAL

Motion by Director Buchanan, second by Director Sanders, to adopt a new District Criteria Manual. The manual will be available for viewing on the district's website. A copy of the manual is attached to these minutes. All present voting aye, motion carried.

ANNOUNCEMENTS

Director Thomas announced a Meet and Greet event on May 9, 2019 concerning Sentinel Midstream's proposed tank farm. That meeting will be held at Jones Creek Baptist Church from 6:30 – 8:30 PM.

ORDER NO. 8– ADJOURN

Motion by Director Buchanan, second by Director Sanders, to adjourn the meeting. All present voting aye, motion carried.

President Ducroz adjourned the meeting 4:40 PM.

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MARK DUCROZ, PRESIDENT
DIRECTOR SECTION 2

Attest:

WILLIE SANDERS, SECRETARY
DIRECTOR SECTION 1